

UNCLASSIFIED

RELEASED IN PART
B6, B4 **X/**

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE	Page 1 of 3
2. AMENDMENT/MODIFICATION NO. M018	3. EFFECTIVE DATE 09/11/2008	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)		
6. ISSUED BY OFFICE OF ACQUISITION MANAGEMENT (A/LM/AQM) PO BOX 9115, ROSSLYN STATION, US DEPARTMENT OF STATE ARLINGTON, VA UNITED STATES 22219		CODE LMAQM18	7. ADMINISTERED BY (If other than Item 6) OFFICE OF ACQUISITION MANAGEMENT (A/LM/AQM) PO BOX 9115, ROSSLYN STATION, US DEPARTMENT OF STATE ARLINGTON, VA UNITED STATES 22219		
Contact: Rosalind M. Hicks		Telephone: 703-875-7284		9A. AMENDMENT OF SOLICITATION NO.	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and Zip Code) FEDERAL MANAGEMENT SYSTEMS 4303 IOWA AVENUE NW, WASHINGTON, DC UNITED STATES 20011		DUNS No: 627810476		9B. DATED (SEE ITEM 11)	
CODE 1		FACILITY CODE		10A. MODIFICATION OF CONTRACT/ORDER NO. SLMAQM01D0049	
				10B. DATED (SEE ITEM 13)	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

\$ 0.00

FUNDED ON DELIVERY ORDERS

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS.
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input checked="" type="checkbox"/>	D. OTHER (Specify type of modification and authority) FAR PART 8.302-2

E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
This is a No Cost Modification to extend the period of performance:

The purpose of this modification is to extend the period of performance through September 30, 2007 and to issue new labor rates, effective October 1, 2008 in accordance with the Department of Labor Wage Determinations, attached:

California 94-2047 REV 28; Houston, TX 05-2515 REV01; Lubbock, TX 94-2517 REV 30; Charleston, SC 94-2473 REV 32; Miami, FL 94-2119 REV 28; FL Lauderdale, FL 94-2111 REV 30; Washington, DC Metro 05-2103 REV 01; Williamsburg, KY 94-2221 REV 32; New York, 94-2375 REV 26; Portsmouth, NH 94-2339 REV 28; Savannah, GA 94-2141 REV 32

All other terms and conditions remain unchanged.

Except as provided herein, all terms and conditions of the documents referenced in Item 8A or 10A, as hereinafter changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) FRANK A. STEPHENSON, PRESIDENT	15B. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Howard Williams
15C. DATE SIGNED 09/25/06	15B. United States of America <i>[Signature]</i> (Signature of Contracting Officer)
(Signature of person authorized to sign)	15C. DATE SIGNED 9/26/06

NSN 7540-01-102-6024
PREVIOUS EDITION
UNUSABLE

B6

STANDARD FORM 36 (REV. 10-83)
Prescribed by GSA FAR (48 CFR)
53.243

UNITED STATES DEPARTMENT OF STATE
REVIEW AUTHORITY: CHARLES E LAHIGUERA
DATE/CASE ID: 18 APR 2007 200604738

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Line Item Summary		Document Number	Title		Page
		SLMAQM01D0049-M018	M018		2 of 3
Total Funding: USD		0.00 (USD)			
Line Item No.	Description	Quantity	Unit	Unit Price	Total Cost (Includes Discounts)
0001	Modification Change in Description, Extended Description Contract extension - period of performance: October 1, 2006 through September 30, 2007	1.00	EA	0.00	0.00
				Previous Total:	USD 0.00
				Modification Total:	USD 0.00
				Grand Total:	USD 0.00
				(Includes Discounts & Taxes)	

UNCLASSIFIED

Address Detail	Title M018	Document Number SLMAQIM01D0049-M018	Page 3 of 3
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Shipping Addresses

Code	Detail
0001	Org: GLOBAL FINANCIAL OPERATIONS (RM/GFS/C) Addr: PO BOX 150008 OFFICE OF CLAIMS (RM/GFS/F/C) CHARLESTON, SC UNITED STATES 29415-5001 Attn: Fax To: 1-866-483-3436 Phone: 1-866-483-3436 Fax:

ALL LINES

Invoice Addresses

Code	Detail
0001	Org: GLOBAL FINANCIAL OPERATIONS (RM/GFS/C) Addr: PO BOX 150008 OFFICE OF CLAIMS (RM/GFS/F/C) CHARLESTON, SC UNITED STATES 29415-5001 Attn: Fax To: 1-866-483-3436 Phone: 1-866-483-3436 Fax:

ALL LINES

UNCLASSIFIED

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. COM NO CODE	PAGE OF PAGES
2. AMENDMENT/MODIFICATION NO. M017	3. EFFECTIVE DATE 03/09/2006	4. REQUISITION/PURCHASE REQ. NO. N/A	5. PROJECT NO. (if applicable)
6. ISSUED BY US Department of State Office of Acquisitions P.O. Box 9115, Rosslyn Station Arlington, VA 22219		7. ADMINISTERED BY (if other than item 6) Rosalind Hicks hicksrm2@state.gov	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and Zip Code) Federal Management Systems 4303 Iowa Avenue, NW Washington, DC 20011 Attn: Frank Luncheon <i>Autrey A. Stephenson</i>		9A. AMENDMENT OF SOLICITATION NO. 9B. DATED (SEE ITEM 11) 10A. MODIFICATION OF CONTRACT/ORDER NO. S-LMAQM-01-D0049 10B. DATED (SEE ITEM 13) April 21, 2001	
CODE		FACILITY CODE	
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS			
<input type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of offers. <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided such telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.			
12. Accounting and Appropriation Data (if required) N/A			
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.			
13A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A. 13B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(a). 13C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: <input checked="" type="checkbox"/> 13D. OTHER (Specify type of modification and authority) FAR Part 52.217-08 - Option to Extend Services			
E. IMPORTANT: Contractor <input type="checkbox"/> is not. <input checked="" type="checkbox"/> is required to sign this document and return <u>2</u> copies to the issuing office.			
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) The purpose of this modification is to extend the period of performance an additional 6 months; April 1, 2006 through September 30, 2006 and to issue new labor rates, effective April 1, 2006 in accordance with the following Department of Labor Wage Determinations, attached: California 1994-2047 Rev 27; Houston, TX 1994-2515 Rev 32; Lubbock, TX 1994-2517 Rev 29; Charleston, SC 1994-2473 Rev 31; Miami, FL 1994-2119 Rev 27; Ft. Lauderdale, FL 1994-2119 Rev 29; Washington, DC Metro 1994-2103 Rev 34; Williamsburg, KY 1994-2221 Rev 31; New York 1994-2375 Rev 25; Portsmouth, NH 1994-2339 Rev 25; Savannah, GA 1994-2141 Rev 31. All other terms and conditions remain unchanged Except as provided herein, all terms and conditions of the document referenced in item 9A or 9B, as hereinafter changed, remain unchanged and in full force and effect.			
15A. NAME AND TITLE OF SIGNER (Type or print) <i>AUBREY A. STEPHENSON, PRESIDENT</i>		15B. NAME AND TITLE OF SIGNER (Type or print) Howard Williams, Jr. Contracting Officer	
15C. DATE SIGNED 03/13/06		15D. UNITED STATES OF AMERICA BY <i>Howard Williams, Jr.</i> (Signature of Contracting Officer)	
		15E. DATE SIGNED 03/13/06	

NSN 7540-01-542-6070
PREVIOUS EDITION UNUSABLE

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STANDARD FORM 30 (REV 10-83)
Prescribed by GSA
FAR 101 CFM 53.243

B6

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AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONT. ACT ID CODE	PAGE OF PAGE:
2. AMENDMENT/MODIFICATION NO. M016	3. EFFECTIVE DATE 11/15/2005	4. REQUISITION/PURCHASE REQ. NO. N/A	5. PROJECT NO. (If applicable)	
6. ISSUED BY U.S. Department of State Office of Acquisitions P.O. Box 9115, Rosslyn Station Arlington, VA 22219		7. ADMINISTERED BY (If other than Item 6) CODE See Block 6		
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and Zip Code) Federal Management Systems 4303 Iowa Avenue, NW Washington, DC 20011			9A. AMENDMENT OF SOLICITATION NO.	
			9B. DATED (SEE ITEM 11)	
			10A. MODIFICATION OF CONTRACT/ORDER NO S-LMAQM-01-D-0049	
			10B. DATED (SEE ITEM 13) April 1, 2001	
CODE		FACILITY CODE		

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing items 9 and 10, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. Accounting and Appropriation Data (if required)

N/A

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

<input type="checkbox"/>	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT/ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input checked="" type="checkbox"/>	D. OTHER (Specify type of modification and authority) FAR 52.243-1 Changes - Fixed Price Alternate I (APR 1984)

E. IMPORTANT: Contractor ☒ is not, ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this modification is to add new labor category Budget Analyst, effective November 15, 2005. See Attached Position Description.


Straight Rate:

These rates are effective November 15, 2005 through March 31, 2006.

Location: Washington, DC Clearance: Public Trust

All other terms and conditions remain unchanged and in full force and effect.

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF SIGNER (Type or print) Sandra Erskine Contracting Officer	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY 	16C. DATE SIGNED 11/09/2005
(Signature of person authorized to sign)		(Signature of Contracting Officer)	

NSN 7540-01-152-9070

PREVIOUS EDITION UNUSABLE


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STANDARD FORM 30 (REV. 10-83)
Prescribed by GSA
FAR (48 CFR) 53.243

B4

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AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CON. ACT ID CODE	PAGE OF PAGE
2. AMENDMENT/MODIFICATION NO. M015		3. EFFECTIVE DATE 04/01/2005		4. REQUISITION/PURCHASE REQ. NO. N/A	
5. PROJECT NO. (if applicable)		6. ISSUED BY U.S. Department of State Office of Acquisitions P.O. Box 9115, Rosslyn Station Arlington, VA 22219			
7. ADMINISTERED BY (if other than Item 6) CODE		See Block 6			
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and Zip Code) Federal Management Systems 4303 Iowa Avenue, NW Washington, DC 20011				9A. AMENDMENT OF SOLICITATION NO.	
				9B. DATED (SEE ITEM 11)	
				10A. MODIFICATION OF CONTRACT/ORDER NO S-LMAQM-01-D-0049	
				10B. DATED (SEE ITEM 13) April 1, 2001	
CODE		FACILITY CODE			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (if required) N/A					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.					
<input checked="" type="checkbox"/> A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A. <input type="checkbox"/> B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b). <input type="checkbox"/> C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: <input checked="" type="checkbox"/> D. OTHER (Specify type of modification and authority) FAR 52.243-1 Changes - Fixed-Price Alternate I (APR 1984)					
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not. <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.					
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible. The purpose of this modification is to issue new labor rates, effective April 1, 2005 resulting from changes in the labor rates in accordance with the Department of Labor Wage Determinations provided under Modification M014, dated April 1, 2005. These rates are effective from April 1, 2005 through March 31, 2006. All other terms and conditions remain unchanged and in full force and effect.					
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.					
15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF SIGNER (Type or print)			
		Sandra Erskine Contracting Officer			
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY 		16C. DATE SIGNED 4/07/2005	
(Signature of person authorized to sign)		(Signature of Contracting Officer)			

NSN 7540-01-152-9070

PREVIOUS EDITION UNUSABLE

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 STANDARD FORM 30 (REV. 10-83)
 Prescribed by GSA
 FAR (48 CFR) 53.243

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AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE	PAGE OF PAGE
2. AMENDMENT/MODIFICATION NO. M014	3. EFFECTIVE DATE 04/01/2005	4. REQUISITION/PURCHASE REQ. NO. N/A	5. PROJECT NO. (if applicable)		
6. ISSUED BY U.S. Department of State Office of Acquisitions P.O. Box 9115, Rosslyn Station Arlington, VA 22219		7. ADMINISTERED BY (if other than item 6) CODE See Block 6			
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and Zip Code) Federal Management Systems 4303 Iowa Avenue, NW Washington, DC 20011				<input checked="" type="checkbox"/> 9A. AMENDMENT OF SOLICITATION NO.	
				9B. DATED (SEE ITEM 11)	
				10A. MODIFICATION OF CONTRACT/ORDER NO S-LMAQM-01-D-0049	
				10B. DATED (SEE ITEM 13) April 1, 2001	
CODE		FACILITY CODE			

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.
Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. Accounting and Appropriation Data (if required)

N/A

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

<input checked="" type="checkbox"/> A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input checked="" type="checkbox"/> D. OTHER (Specify type of modification and authority) FAR 52.217-08 Option to Extend Services (NOV 1999)

E. IMPORTANT: Contractor ☒ is not, ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible).

The purpose of this modification is to exercise Option Year Four (4) of contract No. S-LMAQM-01-D-0049. The period of performance is changed from March 31, 2005 to April 1, 2005 through March 31, 2006. The following Department of Labor Wage Determinations are attached: New York, NY 1994-2375, Rev 23 Washington, DC 1994-2103, Rev 33 Los Angeles, CA 1994-2047, Rev 25 Houston, TX 1994-2515, Rev 31 Lubbock, TX 1994-2517, Rev 27 Miami, FL 1994-2119, Rev 25 Charleston, SC 1994-2473, Rev 30 Savannah, GA 1994-2141, Rev 29 State of Kentucky 1994-2221, Rev 28 Ft. Lauderdale, FL 1994-2111, Rev 27 State of New Hampshire 1994-2339, Rev 23

All other terms and conditions remain unchanged and in full force and effect.

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF SIGNER (Type or print) Sandra Erskine Contracting Officer	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY <u>Sandra Erskine</u> (Signature of Contracting Officer)	16C. DATE SIGNED 4/01/2005

NSN 7540-01-152-9070

PREVIOUS EDITION UNUSABLE

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STANDARD FORM 30 (REV. 10-83)
Prescribed by GSA
FAR (48 CFR) 53.249

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09/10/04 PRI 14:20 FAX

140002

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE	PAGE OF PAGES 1 1
2. AMENDMENT/MODIFICATION NO. 0013	3. EFFECTIVE DATE 09/10/2004	4. REQUISITION/PURCHASE REQ. NO. N/A	5. PROJECT NO. (if applicable)
6. ISSUED BY U. S. Department of State Office of Acquisition P.O. Box 9115, Rosslyn Station Arlington, VA 22219		7. ADMINISTERED BY (if other than Item 6) See Block 6	
8. NAME AND ADDRESS OF CONTRACTOR (P.O. Street, County, State and ZIP Code) Federal Management Systems, Inc. 4303 Iowa Avenue, NW Washington, D.C. 20011		(4) 9A. AMENDMENT OF SOLICITATION NO. 9B. DATED (SEE ITEM 11) 10A. MODIFICATION OF CONTRACT/ORDER NO. S-LMAQM-01-D-0049 10B. DATED (SEE ITEM 11) April 1, 2001	
CODE		FACILITY CODE	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of offers is extended. ☐ is extended, ☐ is not.

Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 9 and 10, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (if required)

N/A

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(4) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT/ORDER NO. IN ITEM 10A.
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 48.105(b).
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X D. OTHER (Specify type of modification and authority) FAR 52.243-1 CHANGES - FIXED PRICE (AUG 1987)

E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this modification is to incorporate as Attachment 1, your cost proposal submitted via e-mail on August 31, 2004 requesting the labor categories and rates be included into Section B of Contract No. S-LMAQM-01-D-0049 for the State of New York, New York.

All other terms and conditions remains unchanged and in full force and effect.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as herebefore changed, remains unchanged and is in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) Aubrey A. Stephenson, President		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Genevieve Colvin CONTRACTING OFFICER	
15B. CONTRACT/ORDER NO. [Redacted]	15C. DATE SIGNED 9/10/2004	16B. UNITED STATES OF AMERICA [Signature of Genevieve Colvin]	16C. DATE SIGNED 9/10/2004

NSN 7540-01-105-8070

B6

30-109

STANDARD FORM 30 (REV. 10-83)

UNCLASSIFIED

UNCLASSIFIED

05/03/2004 08:36 FAX

101 002

06/04/04 SUN 15:05 FAX

0002

OMB Approved 5700-004

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE	PAGE OF PAGES 1 1
2. AMENDMENT/MODIFICATION NO. 0012	3. EFFECTIVE DATE 08/02/2004	4. REQUISITION/PURCHASE REQ. NO. N/A	5. PROJECT NO. (if applicable)
6. ISSUED BY U. S. Department of State Office of Acquisition P.O. Box 9115, Rosslyn Station Arlington, VA 22219		7. ADMINISTERED BY (if other than item 6) See Block 6	
8. NAME AND ADDRESS OF CONTRACTOR (No. Street, county, State and ZIP Code) Federal Management Systems, Inc. 4303 Iowa Avenue, NW Washington, D.C. 20011		9A. AMENDMENT OF SOLICITATION NO. 9B. DATED (SEE ITEM 11) 10A. MODIFICATION OF CONTRACT/ORDER NO. S-LMAQM-01-D-0049 10B. DATED (SEE ITEM 11) April 1, 2001	
CODE	FACILITY CODE		

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in item 10. The hour and date specified for receipt of offers extended.

Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing items 9 and 10, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you elect to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (if required)

N/A

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(4) A.	THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT/ORDER NO. IN ITEM 10A.
B.	THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.102(b).
C.	THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
D.	OTHER (Specify type of modification and authority) FAR 52.213-1 CHANGES - FIXED PRICE (AUG 1987)

E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this modification is to incorporate as Attachment 1, your cost proposal submitted via e-mail on July 19, 2004 requesting the labor categories and rates be included into Section B of Contract No. S-LMAQM-01-D-0049 for the State of Kentucky, Whitley County.

All other terms and conditions remains unchanged and in full force and effect.

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as herebefore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) RUBREY A. STEPHANSON, PRESIDENT		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Genevieve Colvin CONTRACTING OFFICER	
15B. CONTRACT/ORDER NO. A	15C. DATE SIGNED 08/02/04	16B. UNITED STATES OF AMERICA BY Genevieve Colvin (Signature of Contracting Officer)	15C. DATE SIGNED 8/03/04

STANDARD FORM 30 (REV 10-81)

UNCLASSIFIED

B6

UNCLASSIFIED

OMB Approval 2700-0042

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE	PAGE OF PAGES 1 1
2. AMENDMENT/MODIFICATION NO. 0011	3. EFFECTIVE DATE 04/28/2004	4. REQUISITION/PURCHASE REQ. NO. N/A	5. PROJECT NO. (if applicable)
6. ISSUED BY U. S. Department of State Office of Acquisition P.O. Box 9115, Rosslyn Station Arlington, VA 22219		7. ADMINISTERED BY (if other than Item 6) See Block 6	
8. NAME AND ADDRESS OF CONTRACTOR (No. Street, county, State and ZIP Code) Federal Management Systems, Inc. 4303 Iowa Avenue, NW Washington, D.C. 20011		9A. AMENDMENT OF SOLICITATION NO. 9B. DATED (SEE ITEM 14) 10A. MODIFICATION OF CONTRACT/ORDER NO. S-LMAQM-01-D-0049 10B. DATED (SEE ITEM 14) April 1, 2001	
CODE	FACILITY CODE		

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth
☐ is extended, ☐ is not

☐ In Item 14. The hour and date specified for receipt of Offers is extended.

Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (if required)

N/A

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(/)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT/ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) FAR 52.217-08 Option to Extend Services (AUG 1989)
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.	

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this modification is issued to increase the labor rates in accordance with the Department of Labor Wage Determinations provided under modification 0009, dated March 30, 2004. The increased rates are effective beginning April 1, 2004.

This modification also adds additional labor categories for Charleston, S.C. and Washington, D.C. areas and these categories are provided as Attachment 1 under this modification.

All other terms and conditions remains unchanged and in full force and effect.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		15A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
		Genevieve Colvin CONTRACTING OFFICER	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	15B. UNITED STATES OF AMERICA	15C. DATE SIGNED
(Signature of person authorized to sign)		BY <i>Genevieve Colvin</i> (Signature of Contracting Officer)	4/28/2004

NSN 7540-01-152-8070

30-105

STANDARD FORM 30 (REV. 10-83)

UNCLASSIFIED

UNCLASSIFIED

corr + to read 0011

OMB Approved 2700-0042

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE	PAGE OF PAGES 1 1
2. AMENDMENT/MODIFICATION NO. 0005	3. EFFECTIVE DATE 04/01/2004	4. REQUISITION/PURCHASE REQ. NO. N/A	5. PROJECT NO. (if applicable)
6. ISSUED BY U. S. Department of State Office of Acquisition P.O. Box 9115, Rosslyn Station Arlington, VA 22219	7. ADMINISTERED BY (if other than Item 6) See Block 6	CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No Street, county, State and ZIP Code) Federal Management Systems, Inc. 4303 Iowa Avenue, NW Washington, D.C. 20011		9A. AMENDMENT OF SOLICITATION NO. 9B. DATED (SEE ITEM 11) 10A. MODIFICATION OF CONTRACT/ORDER NO. S-LMAQM-01-D-0049 10B. DATED (SEE ITEM 13) April 1, 2001	
CODE		FACILITY CODE	
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS			
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATA SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.			
12. ACCOUNTING AND APPROPRIATION DATA (if required) N/A			
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.			
<input checked="" type="checkbox"/> A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT/ORDER NO. IN ITEM 10A. <input type="checkbox"/> B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b). <input type="checkbox"/> C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: <input checked="" type="checkbox"/> D. OTHER (Specify type of modification and authority) FAR 52.217-08 Option to Extend Services (AUG 1989)			
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.			
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)			
The purpose of this modification is to exercise Option Year three (3) of contract No. S-LMAQM-01-D-0049. The period of performance is changed from March 31, 2004 to April 1, 2005. The following Department of Labor Wage Determinations are attached: California 1994-2047, Rev 24; District of Columbia 1994-2103, Rev 30; Florida 1994-2119, Rev 24; Houston, TX 1994-2515, Rev 27; Lubbock, TX 1994-2517, Rev 25; Savannah, GA 1994-2141, Rev 28, and South Carolina, Charleston 1994-2473, Rev 27. A modification will follow to include labor rate increases in accordance with the labor rate revisions as soon as the cost proposals have been evaluated.			
All other terms and conditions remains unchanged and in full force and effect.			
except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.			
3A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
		Genevieve Colvin CONTRACTING OFFICER	
18. CONTRACTOR/OFFEROR	15C. DATE SIGNED	15B. UNITED STATES OF AMERICA	15C. DATE SIGNED
		Genevieve Colvin (Signature of Contracting Officer)	3/30/2004
(Signature of person authorized to sign)			
NSN 7540-01-152-8070		30-105 STANDARD FORM 30 (REV 01-89)	

UNCLASSIFIED

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CMB Approved 3700-0042

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE	PAGE OF PAGES 1 2
2. AMENDMENT/MODIFICATION NO. 0008	3. EFFECTIVE DATE April 1, 2003	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)		
6. ISSUED BY U. S. Department of State Office of Acquisition P.O. Box 9115, Rosslyn Station Arlington, VA 22219		7. ADMINISTERED BY (If other than Item 6)		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No. Street, county, State and ZIP Code) Federal Management Systems, Inc. 4303 Iowa Avenue, NW Washington, D.C. 20011				<input checked="" type="checkbox"/> 9A. AMENDMENT OF SOLICITATION NO. <input type="checkbox"/> 9B. DATED (SEE ITEM 11) <input type="checkbox"/> 10A. MODIFICATION OF CONTRACT/ORDER NO. S-LMAQM-01-D-0049 <input checked="" type="checkbox"/> 10B. DATED (SEE ITEM 13) April 1, 2001	
CODE		FACILITY CODE			

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers extended. ☐ is extended, ☐ is not

Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS,
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

<input checked="" type="checkbox"/>	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT/ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input checked="" type="checkbox"/>	D. OTHER (Specify type of modification and authority) FAR 52.217-08 Option to Extend Services (AUG 1989).

E. IMPORTANT: Contractor ☒ is not, ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this modification is to:

a. Exercise option year two of contract no: S-LMAQM-01-D-0049. Change period of performance to read: April 1, 2003 through March 31, 2004. The Department of Labor Wage Determination revisions are attached to include the labor rate increases. The labor increases are in accordance with the following attached Department of Labor Wage Determinations; District of Columbia 1994-2103, Rev. 28; South Carolina 1994-2473, Rev 26; Florida 1994-2119, Rev 20; and California 1994-2047, Rev 22, Houston, TX 1994-2515, Rev. 25; and Lubbock, TX 1994-2517 Rev, 23.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
		Michael S. Larson	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		BY (Signature of Contracting Officer)	

NSN 7540-01-152-8070


30-108

STANDARD FORM 30 (REV. 10-83)

UNCLASSIFIED

UNCLASSIFIED

OMB Approval 2700-0041

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE	PAGE OF PAGES 1 3
2. AMENDMENT/MODIFICATION NO. 0007	3. EFFECTIVE DATE April 1, 2002	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
6. ISSUED BY U. S. Department of State Office of Acquisition P.O. Box 9115, Rosslyn Station Arlington, VA 22219	7. ADMINISTERED BY (If other than Item 6)	CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No. Street, county, State and ZIP Code) Federal Management Systems, Inc. 4303 Iowa Avenue, NW Washington, D.C. 20011		9A. AMENDMENT OF SOLICITATION NO. 9B. DATED (SEE ITEM 11) 10A. MODIFICATION OF CONTRACT/ORDER NO. S-LMAQM-01-D-0049 10B. DATED (SEE ITEM 13) April 1, 2001	
CODE	FACILITY CODE		
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS			
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers extended.			
Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATA SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.			
12. ACCOUNTING AND APPROPRIATION DATA (If required)			
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.			
<input checked="" type="checkbox"/> A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT/ORDER NO. IN ITEM 10A.			
<input type="checkbox"/> B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).			
<input type="checkbox"/> C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:			
<input checked="" type="checkbox"/> D. OTHER (Specify type of modification and authority) FAR 52.217-08 Option to Extend Services (AUG 1989).			
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.			
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)			
The purpose of this modification is to incorporate the attached Option 1 prices into the contract shown in block 10A.			
15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
		Reaver L. Clements	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		BY  (Signature of Contracting Officer)	

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

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UNCLASSIFIED

11/13/2003 11:54 FAX
11/13/03 THU 11:07 FAX

FORM 30 002

OMB Approved 3-000-0012

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1 CONTRACT ID CODE	PAGE 1 OF 3
2. AMENDMENT/MODIFICATION NO. 0005	3. EFFECTIVE DATE 11/10/2003	4. REQUISITION/PURCHASE REQ NO N/A	5. PROJECT NO (if applicable)
6. ISSUED BY U. S. Department of State Office of Acquisition P.O. Box 9115, Rosslyn Station Arlington, VA 22219		7. ADMINISTERED BY (if other than item 6) See Block 6	
8. NAME AND ADDRESS OF CONTRACTOR (and street, city, state and ZIP Code) Federal Management Systems, Inc. 4303 Iowa Avenue, NW Washington, D.C. 20011		<input checked="" type="checkbox"/> 9A. AMENDMENT OF SOLICITATION NO. <input type="checkbox"/> 9B. DATED (SEE ITEM 13) <input type="checkbox"/> 10A. MODIFICATION OF CONTRACT/ORDER NO. 5-LMAOM-01-D-0049 <input checked="" type="checkbox"/> 10B. DATED (SEE ITEM 13) April 1, 2001	
CODE		FACILITY CODE	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of offers amended.

☐ is extended. ☐ is not.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing items 6 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATA SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter provided each telegram or letter makes reference to the solicitation and the amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (if required)

N/A

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS.
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.


<input checked="" type="checkbox"/> A. THIS CHANGE ORDER IS ISSUED PURSUANT TO (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT/ORDER NO. IN ITEM 10A.
<input type="checkbox"/> B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in buying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.101(b).
<input type="checkbox"/> C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF _____.
<input checked="" type="checkbox"/> D. OTHER (Specify type of modification and authority) FAR 52.243-1 CHANGES - FIXED PRICE (AUG '98')

E. IMPORTANT: Contractor ☐ is not. ☒ is required to sign this document and return 2 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/control subject matter where feasible.)

The purpose of this modification is to incorporate as Attachment 1, your cost proposal dated November 6, 2003, to include the labor categories and rates into Section B of Contract No. 5-LMAOM-01-D-0049.

***** Modification 0005 continues on Page 2 *****

15A. NAME AND TITLE OF SIGNER (Type or print) AUBREY A. STEPHENSON, PRESIDENT		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Ann E. Truste CONTRACTING OFFICER	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED Nov 13, 2003	16B. UNITED STATES OF AMERICA BY  (Signature of Contracting Officer)	16C. DATE SIGNED Nov 13, 2003

NSN 7540-01-155-9110

30-103

STANDARD FORM 30 (REV. 10-83)

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Prime Contract No.: S-LMAQM-01-D-0049
Small Business Administration Contract No. 0353-99-903325

TRIPARTITE AGREEMENT

SIGNATURE PAGE

Section 8(a) Subcontractor

Signature: 

Date: 02-14-01

Name: RUBEN A. STEPHENSON

Title: PRESIDENT

U.S. Department of State
Office of Small and Disadvantaged Business Utilization

Signature: 

Date: FEB 14 2001

Name: SHAPLEIGH C. DRISKO

C. C. M.
CONTRACTING OFFICER

Contracting Officer for the Department of State
Office of Acquisition Management

Signature: 

Date: 2/14/01

Name: Vincent J. Chavini Jr.

UNCLASSIFIED

UNCLASSIFIED

Department of State
Contract No. S-IMAQM-01-D-0049

SECTION B - SUPPLIES OR SERVICES AND PRICES/COSTS

B.1 MINIMUM AND MAXIMUM CONTRACT AMOUNTS--INDEFINITE QUANTITY CONTRACT (05/95)

(a) Per FAR 52.216-22 "INDEFINITE QUANTITY," the minimum for this indefinite quantity contract shall be any quantity or combination of supplies and services equal to the amount(s) set forth below. If this contract contains options, the minimum for each option shall apply separately and independently to that option.

Base	\$200,000.00 4/01 - 4/02
Option 1	\$200,000.00 4/02 - 4/03
Option 2	\$200,000.00 4/03 - 4/04
Option 3	\$200,000.00 4/04 - 4/05
Option 4	\$200,000.00 4/05 - 4/06

(b) The maximum for this indefinite quantity contract (including options) shall be any quantity or combination of supplies and services equal to \$100,000,000.00.

B.2 TYPE OF CONTRACT (05/95)

This is a Fixed Price, Indefinite Delivery/Indefinite Quantity type contract. DELIVERY ORDERS AND OR TASK ORDERS MAY BE COMPLETED BETWEEN THE CONTRACTORS AWARDED.

B.3 DESCRIPTION OF SERVICES

The contractor is responsible for providing the personnel shown in section C, on a delivery order/task order basis, for the programs, activities and functions of the United States Department of State. Rates shall include direct and indirect labor, overhead and profit.

The contractor shall provide the necessary personnel to perform work in the Main State building and other Department of State buildings in the Continental United States. All personnel shall meet or exceed the labor categories requirements contained in Section C. The work shall be performed in accordance with the individual Delivery Orders/Task Orders issued under this contract.

At the time a delivery order is issued the contractor shall submit resumes for individuals that it reasonably expects to perform under the delivery order:

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Department of State
Contract No. S-IMAQM-01-D-0049

(a) Resumes should clearly demonstrate the degree of significant experience as it relates to the position qualifications stated in the Contract. Resumes shall contain a signed statement that the individual grants permission for his/her resume to be submitted for consideration.

(b) If resumes are provided for individuals not presently in your employ, your employment agreements with those individuals shall be provided. Employment agreements must contain specific salary quotations (not salary ranges).

SECTION C - DESCRIPTION/SPECIFICATIONS/STATEMENT OF WORK

C.1 BACKGROUND

C.1.1 U.S. Department of State and Its Mission

C.1.2 Mission

Diplomacy is an instrument of power, essential for maintaining effective international relationships. It is a principal means through which the United States defends its interests, responds to crises, and achieves its international goals. The Department of State is the lead institution for the conduct of American diplomacy, a mission based on the role of the Secretary of State as the President's principal foreign policy advisor.

To carry out U.S. foreign policy at home and abroad, the Department of State:

- Exercises policy leadership, broad interagency coordination, and management of resource allocation for the conduct of foreign relations.
- Leads representation of the United States overseas and advocates U.S. policies to foreign governments and international organizations.
- Coordinates, and provides support for, the international activities of U.S. agencies, official visits, and other diplomatic missions.
- Conducts negotiations, concludes agreements, and supports U.S. participation in international negotiations of all types.
- Coordinates and manages the U.S. Government response to international crises of all types.
- Carries out public affairs and public diplomacy.
- Reports on and analyzes international issues of importance to the U.S. Government.
- Assists U.S. business.
- Protects and assists American citizens living or traveling abroad.
- Adjudicates immigrant and nonimmigrant visas to enhance U.S. border security.
- Manages those international affairs programs and operations for which the Department has statutory responsibility.
- Guarantees the Diplomatic Readiness of the U.S. Government.

The above mission statement guides Department employees in conducting foreign affairs programs and activities. Department employees are also guided by a set of values, as individuals and as an institution. The work of these individuals has an impact on U.S. citizens, both domestic and abroad. Expertise in languages, understanding of foreign cultures, and management of complex issues and programs gained through international experience are essential elements of this work. The Department exercises discipline in implementing policy, regardless of personal preferences, and its personnel are willing and able to serve worldwide as needed. Divergent views are expressed when necessary to strengthen the formulation and execution of foreign policy.

The conduct of foreign relations is viewed as a long-term career commitment, rather than just a job. The Department workforce, a blend of Civil and Foreign Service employees and Foreign Service Nationals overseas, reflects the diversity of the United States. The foreign policy mission is conducted by approximately 22,000 employees in both the Civil Service and the Foreign Service, including Foreign Service Nationals, in the 162 countries where the United States is represented by Embassies and Consulates. In addition, the Department operates a national passport and visa center located in New Hampshire, 13 passport agencies, 5 agencies that provide logistics support for overseas operations, 22

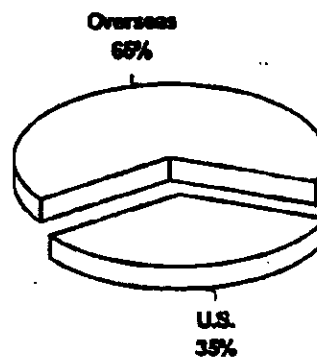
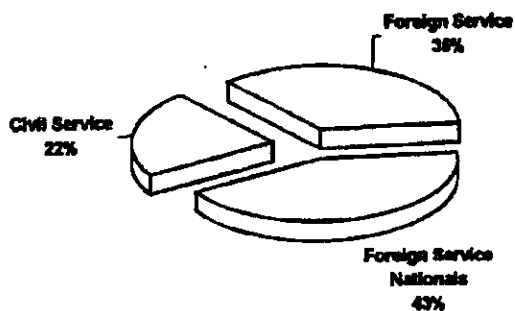
security offices, and 3 financial service centers located in Paris, France; Bangkok, Thailand; and Charleston, South Carolina. Within the Department's Washington, D.C. headquarters, the mission is coordinated and managed through six regional bureaus, each with responsibility for a specific geographical area of the world. Regional bureaus and overseas posts are supported by domestic offices that provide program management and administrative expertise in economics, refugee affairs, international law enforcement, political-military affairs, international science issues, intelligence, and human rights, as well as finance, administration, personnel, training, legal, medical, and security programs.

Summary of Full-Time Permanent Employees

FY	Civil Service	Foreign Service	FSN's	Total
1993	5370	8792	9412	23,574
1994	5191	8512	9412	23,115
1995	4972	8270	9555	22,734
1996	5021	7994	9555	22,570
1997	4977	7724	9508	22,209

Department of State Workforce
Full-time Permanent Employees
as of September 1997

Department of State Workforce
Is Based



C.2 TECHNICAL REQUIREMENTS

The computer equipment, which must be resident within the State Department, will be provided by the Department as furnished equipment, and ownership will remain with the State Department. All hardware and software will conform to current and emerging guidelines for data protection and secure operations of automated information systems within an overall open-system, standard-based architecture.

C.2.1 Database

The Database refers to a relational database of individuals available through the contracted firm. The database will be integrated into existing U.S. Department of State stand-alone computer systems. Functionality will require internal technology solutions as determined by the contractor and the Client. The Database consists of four major support areas: 1) Security Architecture and Database Design; 2) Procurement and Installation of the necessary hardware and software 3) Provision of a Populated Database; and, 4) Provision of System Administration and User Training.

C.2.2 Security Architecture and Database Design

The contractor will be required to incorporate security measures into the architecture engineering and database design to include requirement analyses, certification and integration of selected office automation commercial off-the-shelf ("COTS") hardware and software for the Department's stand-alone computers. The architecture will address firewalls, modem banks, FAX banks and "type one encryption" between agency and contractor sites. In addition, the contractor will conduct an analysis to evaluate the suitability of specific and selected information security related COTS hardware and software products, and systems compatible with the U.S. Department of State's systems. The systems will also comply with Department of State's security requirements.

C.2.3 Procurement and Installation of Hardware and Software

The contractor will procure and install the required and selected information security related commercial off-the-shelf hardware and software components, and systems to implement the approved stand-alone computers as directed by individual delivery order.

C.2.4 Provision of a Populated Database

The contractor will provide a database of available individuals, which will meet the Department's needs as described in the labor categories and skill sets. This database will cover all identified skill, experience and knowledge requirements of the Department in its review and support activities. This database will include access to all relevant information about the individuals, including full experience, background, security rating, medical clearance, previous assignments for the past ten (10) years, and dates of availability.

C.2.5 Provision of System Administration and User Training

The contractor will provide day to day program management and system administration to support its connection to the State computer to ensure modification and accuracy of personnel data, coordination with staff, assignment of access rights and training for system users. The contractor will provide the necessary database design, user's guide, and the standard operating procedures ("SOPs"), and user training to each site at a level of detail that will allow those sites to maintain a high standard of operation acceptable to the Department.

C.3 DESCRIPTION OF SERVICES TO BE PROVIDED

The contractor will provide qualified candidates available for assignment, accessible through the populated database, which does the following:

C.3.1 Database Functional Requirements

- A. Provides an icon on the screen in Windows NT 3.51 or higher, which, when double clicked, asks for a verifying password, then initiates a connection to the contractor's computer or secure web site.
- B. Brings forth a screen addressing the appropriate bureau and providing a menu of items, including selection of any of the labor categories defined by the bureau.
- C. When the labor category is selected, the screen will provide a follow-up menu that delineates and allows the bureau COR to select the various skill categories needed.
- D. Once the skill categories are selected, the program will automatically begin a search of the contractor's database, providing those individuals who best meet the skill and labor category criteria.
- E. For each candidate, additional information can be accessed from the screen including their medical clearance, availability, resume, and, for conflict of interest purposes, their last ten (10) years of activity.

C.3.2 Management Function

- A. If desired, the candidate can be selected from the screen by the COR. If the COR selects a candidate from the screen, an e-mail will be automatically sent to the contractor notifying the contractor that the COR has identified a preferred individual. The COR will execute a task order. Then the contractor will contact the preferred individual or individuals. The COR may request to interview the preferred individual prior to the start of work under the task order. If two or more individuals are similarly qualified for an opening, the COR may request interviews with a panel of up to five (5) individuals prior to making a selection and executing a task order. The COR is under no obligation to make a selection.
- B. Once one or more candidates have been selected, the contractor will contact the selected individual or individuals, confirm availability, and accept the task order assignment offer. The contractor will make all necessary preparations for the individual or individuals to report where and when requested. Department selecting officials will describe in written form delivered by fax, mail or e-mail to the contractor:
 - i) The title of the job to be performed and any specific work to be performed up and above that specified in the labor category;
 - ii) The deliverables required (if any in addition to those specified in the labor category);
 - iii) The location or locations where the work is to be performed;
 - iv) Any supporting services needed (e.g., visas or travel arrangements); and,
 - v) The estimated start date, total hours, and duration of the assignment.

C.4 MODIFICATIONS TO SCOPE OF WORK

The services the contractor is required to provide may be changed by means of a modification agreement that is accepted by the contractor and the Client in accordance with FAR, for example:

- 1) Labor categories may be added and requirements modified if, in doing so, the Client is benefited by having greater access to skill sets, experience or knowledge needed to fulfill its mandated requirements;
- 2) The contractor may be asked to furnish equipment, fixtures, office space and information technology not originally anticipated in order that the personnel placed under this contract might be able to properly function in completing their performance obligations; and,
- 3) The U.S. Department of State may request that the contractor expand its database program and personnel database to include administration functions previously performed by the office responsible for the Foreign Affairs Reserve Corps ("FARC"). The contractor would agree to accept this additional administrative function based on a mutually acceptable cost proposal.

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C.5 LABOR CATEGORIES

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SECTION D - PACKAGING AND MARKING

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SECTION E - INSPECTION AND ACCEPTANCE

CLAUSES INCORPORATED BY REFERENCE

<u>FAR SOURCE</u>	<u>TITLE AND DATE</u>
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INSPECTION AND ACCEPTANCE - SERVICES (05/95)

Inspection and acceptance of the services to be provided hereunder shall be made by the Contracting Officer's Representative.

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SECTION F - DELIVERIES OR PERFORMANCE

CLAUSES INCORPORATED BY REFERENCE

<u>FAR SOURCE</u>	<u>TITLE AND DATE</u>
52.242-15	STOP-WORK ORDER (AUG 1989)
52.242-17	GOVERNMENT DELAY OF WORK (APR 1984)
52.247-55	F.O.B. POINT FOR DELIVERY OF GOVERNMENT-FURNISHED PROPERTY (APR 1984)

F.1 DOSAR 652.237-72 OBSERVANCE OF LEGAL HOLIDAYS AND ADMINISTRATIVE LEAVE (DEC 1994)

(a) The Department of State observes the following days as holidays:

- New Year's Day
- Martin Luther King's Birthday
- Presidents' Day
- Memorial Day
- Independence Day
- Labor Day
- Columbus Day
- Veterans Day
- Thanksgiving Day
- Christmas Day

Any other day designated by Federal law, Executive Order, or Presidential Proclamation.

(b) When any such day falls on a Saturday, the preceding Friday is observed; when any such day falls on a Sunday, the following Monday is observed. Observance of such days by Government personnel shall not be cause for additional period of performance or entitlement to compensation except as set forth in the contract. If the Contractor's personnel work on a holiday, no form of holiday or other premium compensation will be reimbursed either as a direct or indirect cost, unless authorized pursuant to an overtime clause elsewhere in this contract.

(c) When the Department of State grants administrative leave to its Government employees, assigned contractor personnel in Government facilities shall also be dismissed. However, the Contractor agrees to continue to provide sufficient personnel to perform round-the-clock requirements of critical tasks already in operation or scheduled, and shall be guided by the instructions issued by the Contracting Officer or his/her duly authorized representative.

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(d) For fixed-price contracts, if services are not required or provided because the building is closed due to inclement weather, unanticipated holidays declared by the President, failure of Congress to appropriate funds, or similar reasons, deductions will be computed as follows:

(1) The deduction rate in dollars per day will be equal to the per month contract price divided by 21 days per month.

(2) The deduction rate in dollars per day will be multiplied by the number of days services are not required or provided.

If services are provided for portions of days, appropriate adjustment will be made by the Contracting Officer to ensure that the Contractor is compensated for services provided.

(e) If administrative leave is granted to contractor personnel as a result of conditions stipulated in any "Excusable Delays" clause of this contract, it will be without loss to the Contractor. The cost of salaries and wages to the Contractor for the period of any such excused absence shall be a reimbursable item of direct cost hereunder for employees whose regular time is normally charged, and a reimbursable item of indirect cost for employees whose time is normally charged indirectly in accordance with the Contractor's accounting policy.

F.2 PERIOD OF PERFORMANCE (05/95)

This contract shall be effective on the date of the Contracting Officer's signature, and shall remain in effect until for one year thereafter.

F.3 PLACE OF PERFORMANCE (05/95)

The principal place of performance for this contract shall be as stated in individual Delivery Orders/Task Orders.

F.4 REPORTING REQUIREMENTS: All reports provided by the contractor are subject to the approval of the Contract Specialist.

The following reports shall be included in the contractors full burdened rates.

Monthly Contract Financial Management Reports

The Contractor shall provide a financial management report to the Contracting Administrator on a monthly basis. The report shall contain an explanation of the status of the contract funding. It shall display the following broken down by Delivery Order/Task Order budgeted line items:

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- (1) Delivery Order/Task Order Number
- (2) Expenditures for labor for the preceding month. Identified by labor category.
- (3) Overtime worked. Identified by labor category.
- (4) Total expenditures for the preceding month.
- (5) Total cumulative expenditures to date.

Quarterly Summary Report

The Contractor shall provide a Quarterly Summary Report to the Contracting Administrator that exhibits the Distribution of Personnel within the Department by specific office and labor category.

Subcontracting Request Breakdown Report

The Contractor shall provide a Subcontracting Request Breakdown report to the Contracting Officer in accordance with FAR 52.219-14, on a quarterly basis, if you are subcontracting any portion of this requirement. (See Section J, Attachment D).

Note: The Contract Specialist, at any time during the performance of the contract, can request a status report.

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SECTION G - CONTRACT ADMINISTRATION DATA

G.1 CONTRACT ADMINISTRATION DATA (04/98)

Contracting Officer: Vincent J. Chaverini Jr.

Contract Administrator: Reaver Clements
Telephone Number: (703) 875-5077
Facsimile Number: (703) 875-6085

First Class Mailing: U.S. Department of State
Office of Acquisition Management
P.O. Box 9115, Rosslyn Station
Arlington, Virginia 22219

Courier or Hand Delivery: U.S. Department of State
Office of Acquisition Management
Room 528
1701 N. Ft. Myers Drive
Arlington, Virginia 22209
(Visitor's entrance via 17th Street)

Contracting Officer's Representative (COR): To Be Specified at Contract Award
Telephone Number:
Facsimile Number:

(Address To Be Inserted at Award)

G.2 DOSAR 52.232-70 PAYMENT SCHEDULE AND INVOICE SUBMISSION (FIXED-PRICE) (DEC 1994) (ACQ STANDARD FORMAT) (05/95)

(a) *General.* The Government shall pay the Contractor as full compensation for all work required, performed and accepted under this contract, inclusive of all costs and expenses, the firm-fixed-price stated in Section B of this contract.

(b) RESERVED

(c) *Invoice Submission.* Invoices shall be submitted in an original and three copies to the Contracting Officer's Representative (COR) at the address referenced in Section G of this contract under "CONTRACT ADMINISTRATION DATA." One copy of the invoice shall be concurrently submitted to the Contracting Officer at the address referenced in Section G of this contract under "CONTRACT ADMINISTRATION DATA." To constitute a proper invoice, the invoice must include all items per FAR 52.232-25, "PROMPT PAYMENT."

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(d) **Contractor Remittance Address.** Payment shall be made to the Contractor's address as specified on the cover page of this contract, unless a separate remittance address is specified below:

G.3 REQUESTS FOR PAYMENT BY ELECTRONIC FUNDS TRANSFER (12/97)

If the Contractor desires payment under this contract to be made by electronic funds transfer, the Contractor shall complete the attached Standard Form 3881, "ACH Vendor/Miscellaneous Payment Enrollment Form," in accordance with FAR 52.232-33 "MANDATORY INFORMATION FOR ELECTRONIC FUNDS TRANSFER PAYMENT." The completed form may be faxed to (703) 875-6686 or mailed to:

U.S. Department of State
Payments Division
Internal Control Branch
P.O. Box 9487, Rosslyn Station
Arlington, VA 22219

G.4 DOSAR 652.242-70 CONTRACTING OFFICER'S REPRESENTATIVE (AUG 1999) (ACQ STANDARD FORMAT) (09/99)

(a) The Contracting Officer may designate in writing one or more Government employees, by name and position title, to take action for the Contracting Officer under this contract. Each designee shall be identified as a Contracting Officer's Representative (COR). Such designation(s) shall specify the scope and limitations of the authority so delegated; provided, that the designee shall not change the terms or conditions of the contract, unless the COR is a warranted Contracting Officer and this authority is delegated in the designation.

(b) The COR is identified in Section G of this contract under "CONTRACT ADMINISTRATION DATA."

G.5 ORDERING PROCEDURES (11/96)

(a) In accordance with FAR 52.216-18 "ORDERING," the following individuals and activities are authorized to issue delivery orders or task orders hereunder:

Department of State Contracting Officer

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(b) Orders placed under this contract shall contain the following information:

- (1) Date of order;
- (2) Contract number and order number;
- (3) Item number and description, quantity, and unit price;
- (4) Delivery or performance date;
- (5) Place of delivery or performance (including consignee);
- (6) Packaging, packing, and shipping instructions, if any;
- (7) Accounting and appropriation data;
- (8) Security clearance level(s), applicable to the order, if any; and
- (9) Any other pertinent information.

(c) Issuance of orders by facsimile is authorized in accordance with FAR 52.216-18 "ORDERING."

G.6 ADDITIONAL ORDERING PROCEDURES FOR OTHER GOVERNMENT AGENCIES (02/96)

Contracting Officers for the other Government agencies, identified in the clause entitled "ORDERING PROCEDURES," are authorized to issue delivery orders or task orders under this contract only after obtaining prior written authorization from the designated Contracting Officer's Representative (COR). Requests for authorization shall include: contract, line item numbers, quantities, and prices for all items to be ordered. If approved, a copy of the COR's letter granting authorization shall be attached to the delivery order or task order. The Contractor shall not accept any orders from other Government agencies which do not include a copy of the COR's authorization. A copy of each delivery order or task order shall be provided to the U.S. Department of State's Contracting Officer and COR at the time the order is issued.

G.7 TASK ORDERS (11/96)

(a) Task Order Requests shall be issued in writing to the Contractor by the Contracting Officer or the Contracting Officer's Representative (COR) and will describe the specific support required by the Department of State. A Task Order Request is a request for proposal; it is not a Task Order and does not authorize performance.

(b) Each Task Order Request shall include, at a minimum:

- (1) A description of the work to be performed;
- (2) Reporting, briefings, and/or other deliverable requirements; and
- (3) The estimated period of performance or required completion date.

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(c) The Contractor shall, within ten working days of the receipt of a Task Order Request, submit to the COR a written technical proposal and a separate detailed cost proposal. A cost proposal shall include the following, as applicable:

- (1) The required number of labor hours by labor classification and labor rates;
- (2) Overtime hours and rates by labor category;
- (3) Direct material, travel, subsistence, and similar costs;
- (4) Dollar amount and type of any proposed subcontract(s);
- (5) Total estimated price; and,
- (6) Proposed completion or delivery dates.

(d) The COR shall review the proposal and forward his written recommendations, along with a copy of the proposal, to the Contracting Officer. Following successful negotiations of the Contractor's proposal, the Contracting Officer shall issue a written Task Order to the Contractor providing the necessary funding and authorizing the Contractor to begin work.

(e) The Government shall not be obligated to pay the Contractor any amount in excess of the total Task Order amount, and the Contractor shall not be obligated to continue performance if to do so would exceed the total Task Order amount.